

CV Building Blocks: Content and Format

Elizabeth Chilton

Anthropology – Director, Center for Heritage and Society

Paul M. Collins

Political Science – Director of Legal Studies

Gerald Epstein

Economics – Co-Director PERI

Laurel Smith-Doerr

Sociology – Director of ISSR



**INSTITUTE FOR
SOCIAL SCIENCE
RESEARCH**
UNIVERSITY OF MASSACHUSETTS AMHERST

UMassAmherst

Format

- ▶ Introduction
- ▶ 5-10 minute presentations by panelists.
- ▶ Q&A session – please ask your questions!

A Note on Author Attribution

DO NOT DO THIS:

- ▶ **(with Co-Author, Other Co-Author)**,
“How to create an awesome CV”.
Journal Name, pp. 230-247, 2014.

DO THIS:

- ▶ **First Author, Second Author, Third Author**, “How to create an awesome CV”.
Journal Name, pp. 230-247, 2014.

Looking Good on Paper – Your CV and Reputation

On Your CV

- ▶ Research Statement
- ▶ Publications
- ▶ Conferences
- ▶ Grants/Awards
- ▶ Research Experience
- ▶ Teaching
- ▶ Service

Not on your CV

- ▶ Blogging/Popular Writing
- ▶ Networking
- ▶ Web Presence
- ▶ Marketable Skills
- ▶ Dissertation Committee

Resources

- ▶ **Graduate School Office of Professional Development:**
<https://www.umass.edu/gradschool/office-of-professional-development>
- ▶ **Institute for Social Science Research:**
<https://www.umass.edu/issr/>
- ▶ **GrantSearch for Grad Students:**
<http://www.umass.edu/gradschool/funding-support/grantsearch-grad-students>

To Get Started Creating Your Own CV

To download a sample CV in Microsoft Word format or L^AT_EX follow this link:

<http://bit.ly/1x7hjz9>